

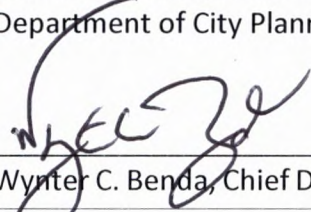


To the Honorable Council  
City of Norfolk, Virginia

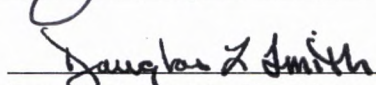
September 11, 2018

From: Leonard M. Newcomb III, Interim Director  
Department of City Planning

**Subject:** Amend the Norfolk City Code to incorporate the schedule of fees for Wetlands Permits previously adopted

Reviewed:   
Wynter C. Benda, Chief Deputy City Manager

**Ward/Superward:** Citywide

Approved:   
Douglas L. Smith, City Manager

**Item Number:**

**R-6**

I. **Recommendation:** Adopt Ordinance

II. **Applicant:** City of Norfolk

III. **Description:**

This agenda item is an ordinance to amend section 49-6(c) of the City Code in order to remove Wetlands Permit fees that are now obsolete following the adoption of the new fee schedule.

IV. **Analysis**

- On May 22, 2018, the City Council adopted, as part of its operating budget, a new, unified "Fee Schedule for Planning and Zoning Applications," which included revised fees for a "Standard wetlands permit" and "After-the-fact wetlands permit," which were made effective July 1, 2018 (Ordinance No. 47,229).
- If adopted, the amendment to section 49-6(c) would read, "A nonrefundable wetlands permit fee, established by the city council, shall accompany each application for the use or development of any wetlands within the city in order to defray the costs of processing the application and advertising the matter for a public hearing."
  - This will remove numerical references to fees, and instead refer viewers to the current fee schedule, as adopted by City Council.

V. **Financial Impact**

This ordinance, if approved, will align the City Code section pertaining to Wetlands Permit fees to the current fee schedule, which includes fee amounts intended to defray the costs of processing the application and advertising for a public hearing.

**VI. Environmental**

N/A

**VII. Community Outreach/Notification**

Public notification for this agenda item was conducted through the City of Norfolk's agenda notification process.

**VIII. Board/Commission Action**

N/A.

**IX. Coordination/Outreach**

This letter and ordinance have been coordinated with the City Attorney's Office.

Supporting Material from the City Attorney's Office:

- Ordinance
- Fee Schedule for Planning and Zoning Applications, effective July 1, 2018

07/19/2018 lds

Form and Correctness Approved: 

By   
Office of the City Attorney

Contents Approved:

By   
DEPT.

NORFOLK, VIRGINIA

## ORDINANCE No. 47,373

A-6  
AN ORDINANCE TO AMEND AND REORDAIN SECTION 49-6 OF THE CODE OF THE CITY OF NORFOLK, VIRGINIA, 1979, SO AS TO INCORPORATE THE SCHEDULE OF FEES FOR WETLANDS PERMITS PREVIOUSLY ADOPTED.

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WHEREAS, prior to July 1, 2018, the schedule of fees for applications for wetlands permits was set forth in section 49-6(c) of the Norfolk City Code;

WHEREAS, on May 22, 2018 the City Council adopted, as part of its operating budget, a new, unified "Fee Schedule for Planning and Zoning Applications," which schedule included revised fees for a "Standard wetlands permit" and "After-the-fact wetlands permit" and which was made effective on July 1, 2018 (Ordinance No. 47,229); and

WHEREAS, the old fee schedule recited at 49-6(c) of the Norfolk City Code has been made obsolete by the adoption of the new fee schedule; now, therefore,

BE IT ORDAINED by the Council of the City of Norfolk:

Section 1:- That Section 49-6(c) of the Norfolk City Code, 1979, is hereby amended and reordained so as to incorporate the schedule of fees for wetlands permits previously adopted by Ordinance No. 47,229 and shall read as follows:

Sec. 49-6. Application for permit.

...

(c) A nonrefundable wetlands permit fee, established by the city council, shall accompany each application for the use or development of any wetlands within the city in order to defray the costs of processing the application and advertising the matter for a public hearing.

Section 2:- That this ordinance shall be in effect from the date of its adoption.

Adopted by Council September 11, 2018  
Effective September 11, 2018

TRUE COPY  
TESTE:

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RICHARD ALLAN BULL, CITY CLERK

BY: 

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CHIEF DEPUTY CITY CLERK





## Fee Schedule for Planning and Zoning Applications

\*The fees listed below represent the fees effective July 1, 2018

\*The fees below include the required \$15 Application Processing Fee

Application Type or Request	Fee
<b>Architectural Review Board</b>	
Certificate of Appropriateness	\$15
Certificate of Appropriateness (after-the-fact)	\$840
Design Review (Under Norfolk City Code section 32-63)	\$420
<b>City Planning Commission</b>	
Conditional Use Permit	\$1,080
Rezoning/Conditional Rezoning (includes Designation of Historic District, Structures, or Landmarks)	\$1,375
Zoning Text Amendment	\$915
<b>General Plan Amendment</b>	
With concurrent application	\$15
Without concurrent application	\$1,065
<b>Development Certificate</b>	
Without waiver(s)	\$95
With waiver(s)	\$435
Street Closure	\$100
<b>Board of Zoning Appeals</b>	
Variance/Appeal	\$270
Variance (after-the-fact)	\$555



Wetlands Board/Environmental	
Wetlands Permit	\$495
Wetlands Permit (after-the-fact)	\$990
Chesapeake Bay Preservation Area (CBPA) review	
Single-Family	\$220
Single-Family addition	\$135
Land Disturbance Permit	
Single-Family	\$180
Other than Single-Family	\$630
Tree Permit in CBPA on private property	
Standard	No fee
After-the-fact	\$65
Staff Review/Approval	
Ownership Review Request/Buildable Lot Letter	\$115
Zoning Compliance Letter	\$95
Zoning Compliance Review <i>(Restaurants w/ alcohol, Grocery Stores with off-premises alcohol, Accessory Dwelling Units, and Nonconforming Lot Reviews under Norfolk Zoning Ordinance sections 6.4.3(A)(3)(a)(ii) and (iii))</i>	\$95
Non-Standard Lot Review <i>(Zoning Certificate, under Norfolk Zoning Ordinance section 6.4.3(A)(3)(a)(i))</i>	\$525
Site Plan Review (Major)	\$785
Moving Storage Container Registration	
Located for up to 2 weeks	\$15
Located for longer than 2 weeks	\$15/week (after first 2)